



# San Diego North County Chapter

California Association of Marriage & Family Therapists

## SDNC-CAMFT Board Meeting Agenda

Friday, February 9, 2024

10:00 am - 12:00 pm

### Board of Directors

Jaclyn Chung (she), LMFT  
Interim President

Brandi Nichols (she), LMFT  
Immediate Past President

Ashlē Childress (she), LMFT  
Secretary

Sunny Yang (he), LMFT  
Treasurer

Reannon Ketabian (she), LMFT  
Professional Development

Leila Atiyeh, (she), LMFT  
Membership

Joyce DeVera (she), LMFT  
Sponsorship/Outreach

Andrew Capobianco (he)  
T-3000 / Prelicensed  
Representative

Elizabeth Smith (she)  
Administrator

### Via Zoom

<https://us06web.zoom.us/j/84187621138?pwd=eko0eDNrYkhuaXl6YUkrNHNZOEh0dz09>

Meeting ID: 841 8762 1138

Passcode: 566504

### Welcome & Call-to-Order, **Jaclyn Chung, Interim President - 10:05**

Introduce Guests: Van Ethan Levy (they), CAMFT DEI committee member and Jonathan W. Thompson III (he), CAMFT Director-At-Large

### Approve Minutes, **Ashlē Childress - 10:10 - 10:15**

Board Meeting Minutes (January 12)

### Approve Financial Reports, **Sunny Yang - 10:15 - 10:25**

[January 2024 Report](#)

[2024 Aging Receivables](#)

[Budget vs. Actual](#)

### President's Update and Report, **Jaclyn Chung - 10:25 - 10:45**

Van Ethan Levy (they)

Jonathan W. Thompson III (he)

CLC Key Takeaways

Board Policies, Code of Conduct, Board Roles

### Immediate Past President Report, **Brandi Nichols - 10:45 - 10:55**

### Administrator Update, **Elizabeth Smith - 10:55 - 11:05**

### Director Updates & Reports - **11:05**

### Professional Development Team, **Reannon Ketabian**

CLC Key Takeaways

CEPA deadline March 1

Upcoming Events

Volunteers for April event

[Calendar of Events 2024](#)

Membership, **Leila Atiyeh**

CLC Key Takeaways

[Membership List](#)

[Aging Receivables](#)

Sponsorship/Outreach, **Joyce DeVera**

Prelicensed/Team 3000, **Andrew Capobianco**

Old Business/New Business - **11:45 - 11:55**

Adjournment - **12:00 PM**

Next Meeting, Date & Time: *March 8th, 10am*

**2023 – 2024 Proposed Board & Chapter Meetings:**

Board Meetings: *2<sup>nd</sup> Friday of every month*

[ANNUAL CALENDAR](#)

Sept. 8 <sup>th</sup>	Oct. 13 <sup>th</sup>	Nov. 10 <sup>th</sup>	
Dec. 8 <sup>th</sup>	Jan. 12 <sup>th</sup> , 2024	Feb. 9 <sup>th</sup> , 2024	
March 8 <sup>th</sup> , 2024	April 12 <sup>th</sup> , 2024	May 10 <sup>th</sup> , 2024	June 14 <sup>th</sup> , 2024

Chapter Meetings: *3<sup>rd</sup> Friday of every month*

Sept. 15 <sup>th</sup>	Oct. 20 <sup>th</sup>	Nov. 17 <sup>th</sup>	
Dec. 15 <sup>th</sup>	Jan. 19 <sup>th</sup> , 2024	Feb. 16 <sup>th</sup> , 2024	
March 15 <sup>th</sup> , 2024	April 19 <sup>th</sup> , 2024	May 17 <sup>th</sup> , 2024	June 21 <sup>st</sup> , 2024

Board Meeting Minutes  
Friday, January 12th, 2023  
Via Zoom

1. Call to Order

- Time: 10:05 PM

**2. Roll Call**

Jaclyn Chung, Interim President  
Brandi Nichols, Past President  
Ashle Childress, Secretary  
Sunny Yang, Treasurer  
Reannon Ketabian, Prof. Develop Chair  
Joyce DeVera, Sponsorship  
Andrew Capobiacno, T-3000  
Leila Aiyeh, Membership Chair  
Elizabeth Smith, Administrator

**3. Approval of Previous Meeting Minutes**

December 8th Meeting Minutes

- Motion: Brandi Nichols
- Second: Reannon Ketabian
- Approved

Special Minutes December 13th

- Motion: Brandi Nichols
- Second: Joyce DeVera
- Approved

Special Minutes December 20th

- Motion: Brandi Nichols
- Second: Andrew Capobianco
- Approved

Special Minutes December 22nd

- Motion: Brandi Nichols
- Second: Joyce DeVera
- Approved

**4. Financial Report (Sunny Yang)**

Income:

- Membership: \$835
- Pre-licensed: \$35

Expenses/Losses:

- Speaker fees: -\$190
- Loss of Reimbursement from CAMFT: \$750  
\$350 for leadership conference  
\$100 for Admin fee

December Bank Balance: \$12,684.37

- Motion to Approve Financial Report
- Motion: Brandi Nichols
- Second: Ashle Childress
- Approved

**5. President's Update (Jaclyn Chung)**

- Board to keep 10-12 PM board meetings

Revenue share update and vote

- Motion: Brandi Nichols
- Second: Jaclyn Chung
- Approved

Upcoming Newsletter

- Content to be submitted by January 26th DEI Action Items

DEI committee formation

- DEI statement to members
- Board to establish and revise policies, procedures, policies and bylaws need established to support membership and boards vision

**6. Past President Update (Brandi Nichols):**

- D&O appointment recommendations

**7. Professional Development Chair Update (Reannon Ketabian)**

- Community involvement:
  - Carlsbad 5000 (volunteer or pass out water) (sponsorship/outreach)

Upcoming Events:

- February: Ketamine therapy
- March: Psychopharmacology

- April: Gottman mini workshop & Cbad 5000
- June: Sex therapy
- July: Call to be inclusive

#### **8. Sponsorship Update (Joyce DeVera)**

- 4 Upcoming Sponsors
- Sponsorship Chair needs filled in June

#### **9. Team 3000 Update (Andrew Capobianco)**

- Upcoming Team 3000 hike

#### **10. Action Items/New Business/Old Business**

- ProDev added to nominating committee
- Check w/ CAMFT on minor volunteers
- DEI statement and Policies
- Newsletter content to be submitted

#### **11. Adjournment**

- Time: 11:58 PM